

South Eastern Kenya University Library

Organisation of library materials

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Library materials are organised using the library of Congress classification system according to a list of subject headings

A call number is used to locate books, You can think of a call number as a book's address on the shelf

Call number label is located on the lower part of the spine of the book. Reference materials, in addition, will be marked REF on the call number label.

The first line in the call number classifies the item by its subject according to the LC Classification System

Call number guide

Subject headings

- × A – General Works
- × B – Philosophy-Religion-Psychology
- × C – History (Civilization)
- × D – History (Except America)
- × E – American History
- × F – Local American, Latin American History
- × G – Geography-Anthropology
- × H – Social Sciences
- × J – Political Science
- × K – Law
- × L – Education
- × M – Music Scores
- × ML – Music (Literature of Music)
- × N – Fine Arts
- × P – Linguistics
- × PC – Romance Languages
- × PD – Germanic Languages
- × PE – English Language
- × PQ – Romance Literature
- × PR – English Literature
- × PS – American Literature

Call number guide cont...

Subject headings

- × Q – Science
- × QA – Mathematics
- × QB – Astronomy
- × QC – Physics
- × QD – Chemistry
- × QE – Geology
- × QH – Biology
- × QK – Botany
- × QL – Zoology
- × QM – Human Anatomy
- × QP – Physiology
- × QR – Microbiology
- × R – Medicine
- × S – Agriculture
- × T – Technology
- × U – Military Science
- × V – Naval Science
- × Z – Bibliography, Library Science

Call number guide cont...

Book title: Nelson essentials
of pediatrics

Author: Behrman, Richard E.

Call number: RJ 45 .B4
2002

*The first two lines describe the
subject of the book*

*The third line often represents
the author's last name.*

*The last line represents the
date of publication.*

First two
lines

Third
line

Last
line

RJ

45

.B4

2002

Call number guide cont...

Locating Books on the Shelf

Read call numbers line by line.

RJ

Read the first line in alphabetical order:

A, B, BF, C, D... Q, R, S...

45

Read the second line as a whole number:

1, 2, 3... 45, 46, 47

.B4

The third line is a combination of a letter and numbers. Read the letter alphabetically. Read the number as a decimal eg:

.B4 = .4 .B42 = .42

Some call numbers have more than one combination letter-number line.

2002

The last line is the year the book was published. Read in chronological order:

2000, 2001, 2002...

RJ

45

.B4

2002

A blue arrow pointing to the right, with the words "Thank you" written in white text inside it. The arrow has a white outline and a slight shadow.

Thank
you